

IT UPDATE

OFFICE OF THE STATE PUBLIC DEFENDER

Update provided to the
MONTANA PUBLIC DEFENDER COMMISSION
October 11, 2007

Case Information Management Project (CIMP)

- Established business rules to standardize data.
 - What we know is defined and incorporated into the JustWare training.
 - New rules will be defined and communicated as required by business.
- Regions completed correcting the following data in JustWare on Oct. 8 for FY06 reporting
 - The cases that were paid in SABHRS but did not have an exact "OPN number" match in JustWare
 - Possible duplicates in JustWare were reviewed and corrected.
 - Cases in JustWare with no OPD number
 - Closing cases in JustWare
- Cutover Region 5 (Butte) on Oct. 10 to new system
 - This was pushed back one week, but the remainder of the schedule has not changed with a completion date of Nov 2.
 - Training for Region 4 and Central Office completed.
- Project Risks
 - Adhoc requests for new or modified reports are using project resources.
 - Resources working on project are not dedicated; therefore, other production workload could take precedence.
 - We have no way to test the performance of the system in our environment until it is installed on our Wide Area Network.

Brief Bank

- There is a requirement to establish a brief bank with:
 - Availability to both state employee and contractors.
 - Protect access to data
 - Minimal setup and access requirements for contractors
 - Ease to use
 - Easy to administer (managing briefs, managing access)
 - Keyword and full text search abilities
- Challenge is to find a technology solution that will work for both employees and contractors
- This summer we were planning on using SharePoint, but later ITSD made a determination that in the near- term SharePoint sites would be internal only.
- Options being explored:
 - Using an outside service to host the documents (i.e., Basecamp)
 - Contracting with ITSD to develop a solution
- Expect to have a solution in place first Quarter 2008

Video Conferencing

- A Service Level Agreement is being established with ITSD to provide Video Conferencing Services across the State. ITSD is operating as if we have an Agreement to provide OPD access to Services.
- OPD is waiting for video conferencing equipment to be ordered which will be placed in the Central Office conference room. A late November installation is planned.